

# Kids & Us Before & After School Re-Opening Guidance

The following document has been drafted to support a safe and responsible re-opening of Before and After School Programs during the COVID-19 pandemic. Kids & Us worked closely with Grey Bruce Public Health and local School Boards to create a plan that will keep the health and safety of the children, families and staff a priority. We ask that you work with us to ensure a healthy and safe environment for the children.

## **Screening**

All individuals including children and staff must be screened every day before entering the program. Any child who does not pass the screening, will be denied entry into the program and directed to their Primary Health Practitioner or Public Health for further guidance. If the child is symptomatic the case will be reported to Public Health and our Ministry.

Kids & Us is required to maintain a record of daily screens, and parent signatures are needed to verify the screen.

All families will be provided with a list of screening questions. **Parents MUST complete the screen daily for their child, when their child attends a Kids & Us program that day. Prior to leaving their home parents must send a text message OR Remind message to their programs to verify the screen was completed and that their child passed the screen.** Program staff will take the child's temperature upon arrival, and the parent will sign the screening form. Please note that completing the screen at home will reduce time spent dropping off your child at the program. The same process will apply for children who only attend the After School Program. Parents must screen in the morning, sending a confirmation message via text or Remind, with results to the program before leaving the house, so that a daily screen is recorded. Children will have temperatures recorded when they arrive after school, and the parent will sign the screening form at pick up.

## **Drop Off/Pick Up**

Parents/Guardians are not allowed to enter the program – parents must accompany their child to the drop off/pick up area, so their child can enter the program with a Drop Off/Pick Up Coordinator. While we work with local schools to ensure a seamless drop off and pick up process, parents may be required to call the program to notify them they have arrived to drop off/pick up their child if the program area does not have a direct door to outside. No parents are allowed in the schools.

Please limit personal belongings brought to the program to the necessary items. All items must be labeled and kept in the child's designated area.

Children who display symptoms of COVID-19 during the program will not be sent to school, but isolated and a parent notified to pick up the child. Likewise, a child who displays symptoms during the school day will not be sent to the After School program, but will be held at the school until arrangements are made for pick up.

## **Symptoms of Illness**

If a student or staff becomes symptomatic while in the program, they will be isolated while arrangements are made for pick up or at minimum the persons should maintain a distance of 2m from others. Symptoms to watch for include, but are not limited to; new or worsening cough, fever, shortness of breath, sore throat, runny nose, nasal congestion, headache and a general feeling of unwell.

Public Health will be notified if a student or staff becomes symptomatic and Kids & Us will consult with Public Health to determine next steps. Additionally, a Serious Occurrence will be reported to our Ministry. **The individual must remain at home based on Public Health's most current up to date exclusion protocol.**

The space and items used by the individual will be cleaned and disinfected, any items that cannot be disinfected should be removed and stored in a sealed container for a minimum of 7 days.

The local school board in which the program operates will be notified of any suspected or confirmed case of COVID-19.

## **Space and Program Set-Up**

While we understand that Physical Distancing in a Before and After School Program can be difficult, Kids & Us will do our very best to encourage distancing between children while maintaining a welcoming and caring environment.

All children in grade 4 and above are required to wear a non-medical face mask while participating in the Before and After School Program, indoors. Exceptions include; outdoor play where physical distancing of 2m can be maintained, and for medical reasons. If an exemption is necessary, please speak to the supervisor. Parents/Guardians are responsible for providing school age children with non-medical or cloth face masks.

All staff are required to wear a medical face mask and eye protection while inside the Before and After School Programs, including hallways.

We will encourage physical distancing by;

- Spreading children out into different areas during routines
- Incorporating individual activities or activities that encourage space between children
- Promoting physical distancing by way of reminders
- Outdoor play and activities as much as possible
- Using materials and equipment that can be cleaned and disinfected

Cleaning and disinfecting will be completed daily or as needed at minimum, while high touch surfaces more frequently.

Any sensory materials used, will be individual single use.

Snacks will be provided by Kids & Us and will be served by staff individually to children. Family style service has ceased until further notice. No outside food, other than for dietary restrictions and allergies will be permitted in the programs.

Children should not share food, drinks or utensils and should wash their hands before and after eating.

**Please note: that due to cleaning and disinfecting requirements, some of our Before and After School Programs have been relocated within the schools. Each site will provide specific details on room location, drop off and pick up locations to families when they are known.**

### **Enhanced Safety Measures**

Kids & Us has put in place enhanced safety measures for children who attend a Before and/or After School program in another school, and staff who may need to work in more than one location. Whenever possible staff should be limited to working at one site, however we recognize that is not always possible, so have implemented enhanced safety measures applicable to these situations.

- Staff arriving to our program from childcare will be screened prior to entry into the program. Hand Hygiene must be completed prior to entry into the program.
- Children arriving to our program from another school will have temperature taken and must perform hand hygiene prior to entering the program.
- Designated storage will be assigned for personal belongings, which should be kept to a minimum.
- Where possible, staff may change their clothes/uniform between program sites.
- Documentation of daily alternate locations will be kept for children and staff for contact tracing purposes.

August 25, 2020

Revised October 5, 2020